

# Glenwood Cemetery Rules

1. Each casket shall be encased in a burial vault approved by the Public Works Director, or his representative.
2. Monument Companies must provide at least a 24-hour notice before any installation of monuments. Monuments may only be installed during regular Cemetery hours of operation, Monday-Friday 6:00 a.m. - 2:00 p.m., and under the supervision of Cemetery caretakers.
3. New tombstones must be kept in line with existing markers. All markers, benches, etc. must be placed in line with existing stones in a manner that will not cause problems for daily maintenance and upkeep of grounds.
4. Concrete and other necessary materials will be placed under the new markers, as required by the caretakers, to prevent the marker from sinking or tilting.
5. Foot and corner markers will be placed at ground level to allow proper mowing and maintenance.
6. Monument Companies will be responsible for any damages to monuments or markers due to improper installation. They will also be responsible for any damages to grounds during monument or marker placement.
7. No trees or bushes will be planted and no holes will be dug on personal lots.
8. Flowers that are on the ground will be removed every 30 days by Cemetery caretakers to allow for proper maintenance and upkeep of grounds. Flowers placed from the head to the foot of the grave that interfere with grounds maintenance will be removed by Cemetery caretakers. There is no time limit for flowers that are mounted securely on markers. Funeral flowers will be removed from new grave sites after 7 days by caretakers.
9. Funeral homes will be responsible for temporary markers after every funeral.
10. Mausoleums: Placement and construction of above-ground mausoleums (buildings for burial) are only allowed in designated areas of the cemetery. Requests for construction must be submitted in advance to the Mayor for approval. For more information, call Glenwood Cemetery Caretaker at (256) 997-6346 or City of Fort Payne Public Works at (256) 845-6418
11. The Cemetery is not responsible for theft or damage to any personal property including artifacts, personal effects, etc., placed on or near gravesites or tombstones or elsewhere in the Cemetery.
12. All Cemetery charges and fees for burials, gravesites, and opening and closing fees must be paid in full before a burial is made in a particular gravesite within the Cemetery. All fees for disinterment must also be paid in advance.
13. The Cemetery must be provided with a minimum of 24 hours advance notice to schedule an Interment service before an Interment service can be performed. Exceptions will be made only in cases of death from contagious

disease or when so ordered by the authorized representatives of the Cemetery.

14. The Cemetery may postpone or reschedule a graveside or other Interment service if, in the opinion of the Cemetery's management, too many services are concurrently scheduled or because of inclement weather conditions, or because of other conditions beyond the control of the Cemetery (including, but not limited to, work stoppage, work slowdown, or strike by a labor union), or because such Interment must be delayed due to government intervention.
15. The Cemetery may require that all persons attending an Interment or disinterment remain at a safe distance (as determined by the Cemetery) from the gravesite during the Interment or disinterment process.
16. Tents that are placed by funeral homes for Interment services need to be removed no later than 3 days after the service to allow for proper maintenance of Cemetery grounds.
17. No coping, fencing, hedging borders, or enclosures of any kind are permitted around any lot.
18. No rocks, stone, gravel, glass, or like materials will be allowed on any lot and will be removed by the Cemetery caretakers.