

CITY OF FORT PAYNE

JOB DESCRIPTION

JOB TITLESewer Maintenance
DEPARTMENTWastewater Treatment
REPORTS TO Plant Supervisor and Chief Operator
FLSA STATUS Non-Exempt
SALARY LEVEL (ENTRY)Grade 15

1. **Summary: Performs plant, pump and line preventive and repair maintenance. Maintains grounds.**
2. **Essential Duties and Responsibilities: (include the following and other duties may be assigned)**
 - ✓ **Maintains, operates, repairs and replaces equipment as necessary and directs the work of those he supervises.**
 - ✓ **Maintains and repairs malfunctions at the wastewater treatment plant; repairs gauges, pumps, filters and other controls and equipment.**
 - ✓ **Calibrates, modifies or repairs instrumentation and control equipment including recorders, flow meter and other water quality monitoring equipment.**
 - ✓ **Operates and maintains sewage pump stations and lines; cleans wet wells and operates pumps and valves to control and adjust flow and treatment process.**
 - ✓ **Monitors performance of mechanical and electrical systems, circuits or equipment of the treatment plant.**
 - ✓ **Should possess electrical, welding, and metal fabrication skills.**
 - ✓ **May frequently be called out after hours for emergencies.**
 - ✓ **Maintains plant and pump, grounds, mows and trim.**
 - ✓ **Must be able to operate vehicles on occasion.**
 - ✓ **May frequently be called after hours for emergencies.**
3. **Supervisory Responsibilities:**
 - ✓ **None**
4. **Qualifications:**
 - ✓ **To perform this job successfully an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and / or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.**
5. **Education and Experience:**
 - ✓ **High school diploma or general education degree (GED); one year certificate from college or technical school; or one to three months related experience and / or training; or equivalent combination of education and experience.**
6. **Language Skills:**
 - ✓ **Have the ability to read and comprehend simple instructions, short correspondence and memos. Ability to effectively present information in one-on-one and small group situations to customers, clients and other employees of the organization.**

7. Mathematical Skills:

- ✓ **Have the ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions and decimals. Ability to compute rate, ratio and percent and to draw and interpret bar graphs.**

8. Reasoning Ability:

- ✓ **Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.**

9. Certificates, Licenses, Registrations:

- ✓ **Alabama Commercial driver's license.**

10. Physical Demands:

- ✓ **The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to stand, walk, use hands (to handle, or feel), reach with hands and arms; climb or balance, stoop, kneel, crouch, talk, hear, taste, and smell. The employee is occasionally required to sit. The employee must occasionally lift and/or move up to 50 pounds and occasionally lift and / or move more than 100 pounds. Specific vision abilities required by this job include close vision, distant vision, color vision, peripheral vision, depth vision and ability to adjust focus.**

11. Work Environment:

- ✓ **The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential function. While performing the duties of this job, the employee is frequently exposed to wet and / or humid conditions, and outside weather conditions. The employee is occasionally exposed to moving mechanical parts and vibration. The noise level in the work environment is usually moderate.**